

CLUSTER: BUSINESS MANAGEMENT & ADMINISTRATION													Required Equipment List		X		
Revised 01/2012													Specialized Facility		X		
													*CTSO Required		DECA or FBLA		
													(U) Unit/(C) Course/(P) Program Technical Skill Assessment Available				
Pathway	Program	Subject Personnel Code	Program Courses	CIP Code	AL COS	Articulated Credit SW	Substitute	Embedded	POI	Teacher Cert.	Occu. Prof.	Program Certification	Teacher Credential Necessary for Awarding Student Credential	Student Credential	SEC	PS	HE
	CTE Electives	400017	*Entrepreneurship	52.0701	Y				Y	Class B CTE		BIC					
		400031	Cooperative Education Seminar	52.9999	Y				Y	Class B CTE		BIC	Alabama Career Readiness Certificate	C			
		400016	Workforce Essentials	32.0111	Y				Y	Class B CTE		BIC					
		400021	*Personal Finance	19.0402	Y				Y	Class B CTE		BIC					
		400023	Senior Career Pathway Project		Y				Y	CTE Certificate		BIC					
Corporate and General Management, Administrative Services, Business Information Technology	Business Management & Administration	450006	Business Technology Applications	52.0407	Y	X	Computer Applications		Y	B, M, B/M, BA		BIC	IC <sup>3</sup>	IC <sup>3</sup>	C		
														Microsoft Office Specialist (MOS)	C		
														Brainbench - Computer Literacy	C		
														Brainbench - MS Excel Fundamentals	U		
														Brainbench - MS PowerPoint Fundamentals	U		
														Brainbench - MS Office Fundamentals	C		
														Brainbench - MS Word Fundamentals	U		
														CAT1	C		
				450007	Business Essentials	52.0204	Y				Y	B, M, B/M, BA		BIC			
		450011	Law In Society 1/2 credit	52.9990	Y				Y	B, M, B/M, BA		BIC					
		410023	Law In Society 1 credit	52.9990	Y				Y	B, M, B/M, BA		BIC					

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		480011	Management Principles	52.0703	Y				Y	B, M, B/M, BA		BIC					
		480012	Management Principles 1/2 credit	52.0703	Y				Y	B, M, B/M, BA		BIC					
		450031	Advanced Business Technology Applications	52.0204	Y	X			Y	B, M, B/M, BA		BIC	Microsoft Office Specialist (MOS)	C			
		410016	Multimedia Design	11.0801	Y				Y	B, M, B/M, BA, TE	Y-TE	BIC	NOCTI - Visual Communications and Multimedia Design	C			
		410017	Multimedia Publications	10.0303	Y				Y	B, M, B/M, BA, TE	Y-TE	BIC	NOCTI - Visual Communications and Multimedia Design	C			
													ASK Institute - Concepts of Entrepreneurship and Management	P			
													ASK Institute - Fundamental Business Concepts	P			
													NOCTI - Business Information Processing	P			
													NOCTI - General Management	P			
													NOCTI - Visual Communications and Multimedia Design	P			
													Degree		X		X
	Middle School	450004	Computer Essentials-(35 hours)		Y				Y	B, M, B/M, BA		BIC					
	Middle School	450005	Computer Essentials (70 Hours)		Y				Y	B, M, B/M, BA		BIC					