

# KEN SMITH SCHOLARSHIP FUND

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## SMITH SCHOLARS PROGRAM

In December of 2008, the JAG Board of Directors established the Ken Smith Scholarship Fund to recognize the extraordinary leadership and service of the President and Chief Executive Officer of Jobs for America's Graduates, Kenneth M. Smith.

In 2010, the Smith Scholars Program will award eight (8) scholarships each totaling \$1,000.

The 2010 Scholarship Application and guidelines can be downloaded from the JAG website at [www.jag.org](http://www.jag.org) or you may forward the attachment in this email to your Specialists.

Scroll to the "News Section" on the Home Page and click on "Smith Scholars Program Scholarship Application" dated 3/16/2010. If you have already submitted the 2009 Application, there is no need to resubmit using the 2010 Application.

If you wish a hard copy to be sent via email, please contact [lisa.hisle@jag.org](mailto:lisa.hisle@jag.org) or call Lisa at 972.691.4486 and give her your fax number or email address.

The deadline date for submission of applications is close of business on April 15. Our intent is to announce the 2010 scholarship recipients on May 15, 2010.

Please be aware that we are planning on an email Blast to Specialists using addresses from e-NDMS. Unfortunately, the e-NDMS Program Profiles do not include email addresses for all Specialists.

If you have any questions about the Smith Scholars Program, please contact Lisa Hisle at 972.691.4486 or email her at [lisa.hisle@jag.org](mailto:lisa.hisle@jag.org).

Thank you for sharing the Smith Scholars Program with your Specialists who in turn will share the 2010 Scholarship Application and guidelines with their students!

A very special thank you to Governor Baldacci and the JAG Board of Directors for approving the Smith Scholars Program and for the funds provided by JAG Board members to establish the Ken Smith Scholarship Fund.



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## SMITH SCHOLARS PROGRAM

The **Ken Smith Scholarship Fund** and **The Smith Scholars Program** were established by the JAG Board of Directors to recognize the extraordinary leadership and service by the President and Chief Executive Officer of Jobs for America's Graduates, Inc., Kenneth M. Smith. The number of scholarships to be awarded will be dependent on the donations to the Ken Smith Scholarship Fund. The minimum scholarship award will be **\$1,000**.

### GUIDELINES

1. Scholarships are awarded to high school seniors in pursuit of a postsecondary degree or certificate, including: a public or private two-year community college, technical college, public or private four-year college/university, or an apprenticeship or trade school.
2. Scholarship application materials are submitted in a large envelope. The packet will include: nomination letter(s); application; reference letter(s), academic transcript, photo, and other documentation that will assure full points are awarded for each criteria. Incomplete applications will not be considered.
3. It is preferred that applications are typed, word-processed, or legibly handwritten. All applications must be grammatically correct and properly punctuated.
4. Application packets are mailed to: Ken Smith Scholarship Fund, JAG National Center for Evidence-Based Practices, 6021 Morriss Road, Suite 111, Flower Mound, TX 75028.
5. There is no limit on the number of applications submitted by a CSA representative or JAG Specialist.
6. Applications must be postmarked no later than April 15 for consideration. Applications postmarked after April 15 will not be reviewed by the Scholars Committee.
7. Applications will be reviewed by the Scholars Committee and the Governance Committee.
8. The Governance Committee will make the final decision on scholarship awards and scholarship recipients will be announced no later than May 15.
9. A check for the monetary award will be mailed to the scholar's address provided in the application.
10. Scholarship recipients will be invited to attend the National Leadership Awards Luncheon although attendance is not required to be a Smith Scholar.
11. The number of awards may vary from year to year based upon the Ken Smith Scholarship Fund balance. On May 15, seven (7) scholarship recipients will be announced.



# JUDGING CRITERIA

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1. Scholarship applicants must be listed on a JAG program roster for the school year in which a scholarship application is submitted. Source: e-NDMS Program Roster
2. The scholarship application packet must include the following:
  - **Transcript.** A current, official transcript.
  - **Proof of Acceptance.** Evidence of acceptance into a postsecondary institution for the 2010-2011 academic year.
  - **Leadership Activities and Recognition.** A list of leadership roles and activities including: elected offices, awards and honors, and involvement in the JAG Career Association as well as other student organizations.
  - **Community Service.** A list of community service activities, community service hours, volunteer experience, etc. and an explanation of each community service activity listed.
  - **Reference Letters.** Three (3) written reference letters are required. The names and addresses of references must be listed in the application. References should document the applicant's scholarship, leadership abilities, interpersonal skills, integrity, and career potential must be provided by any of the following:
    - Specialist, teacher, advisor, principal, or counselor
    - Employer
    - Other persons who are familiar with applicant's aspirations other than a relative
  - **Essay.** Applicants submit a two-page essay to include the following:  
*(This statement can be either word-processed or handwritten)*
    - The importance of pursuing a postsecondary education
    - An explanation of their career goal and why it is being pursued
    - An explanation of the importance of the scholarship
    - Extent to which spelling is accurate and grammar and word choices are appropriate
3. **2009-2010 Smith Scholars** may submit a new scholarship application for 2010-2011. Smith Scholars must submit a new scholarship application packet including: current official transcript (high school and college); evidence of successful completion of the 2009-2010 academic year; current leadership roles and activities; current community service hours and activities; three reference letters (new); and a new 2-page essay.



# 2010 SCHOLARSHIP APPLICATION

**NAME:** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**SCHOOL NAME:** \_\_\_\_\_

\_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *Zip*

**CAREER GOAL:** *(Be specific)*

\_\_\_\_\_

Have you been accepted to a postsecondary institution to pursue an education as of this submission? \_\_\_ Yes \_\_\_ No

If "yes", please provide the name and location of the postsecondary institution you are attending. If "no", indicate the name and location of the postsecondary institution you are most hopeful to attend.

\_\_\_\_\_ *Postsecondary Institution* \_\_\_\_\_ *Location*

The name of your **JAG SPECIALIST:** \_\_\_\_\_

Provide your overall **GPA:** *(convert to a 4.0 scale)* \_\_\_\_\_

The following documents are attached: (check all documentation available)

- Transcript *(Official)*
- Proof of Higher Education Acceptance
- List of Leadership Roles and Activities
- Photo is Optional: If you provide a photo, the photo will be attached to press releases announcing scholarship recipients.
- Community Involvement
- Reference Letters *(3 required)*
- Essay

**REFERENCES:**

#	NAME	TITLE	EMPLOYER
1.			
2.			
3.			

*(Attach three reference letters to application)*



# RATING FORM: CRITERIA & POINT VALUES

#	Documents	Criteria	Range of Points	Points Awarded
1.	<b>Transcript</b>	1.1 GPA improved while in JAG	0 1 2 3 4 5	
		1.2 Attendance improved while in JAG	0 2 4 6 8 10	
		1.3 Enrolled in college prep courses in high school	0 1 2 3 4 5	
2.	<b>Leadership Activities and Recognition</b>	2.1 Leadership role in the JAG Career Association	0 2 4 6 8 10	
		2.2 Evidence of leadership, responsibility and commitment	0 1 2 3 4 5	
		2.3 Number and variety of leadership roles and activities (in JAG and other organizations)	0 1 2 3 4 5	
		2.4 Awards and recognition received in JAG	0 2 4 6 8 10	
3.	<b>Community Involvement</b>	3.1 Estimated total number of community service hours committed by applicant while in JAG: _____ hours	0 1 2 3 4 5	
		3.2 Evidence of the quality of the community service activities in which the applicant was involved while in JAG.	0 1 2 3 4 5	
		3.3 Evidence of impact of the community services conducted by JAG Career Association Chapter.	0 1 2 3 4 5	
4.	<b>Reference Letters</b>	4.1 Reference #1 provided specific examples of applicant's academic, leadership and personal qualities.	0 1 2 3 4 5	
		4.2 Reference #2 provided specific examples of applicant's academic, leadership and personal qualities.	0 1 2 3 4 5	
		4.3 Reference #3 provided specific examples of applicant's academic, leadership and personal qualities.	0 1 2 3 4 5	
5.	<b>Applicant Essay</b>	5.1 Extent to which the applicant explains the importance of pursuing a postsecondary education.	0 1 2 3 4 5	
		5.2 Extent to which the applicant explains the career goal and why it is being pursued.	0 1 2 3 4 5	
		5.3 Extent to which the applicant explains the importance of the scholarship.	0 1 2 3 4 5	
		5.4 Extent to which spelling is accurate and Grammar and word choices are appropriate.	0 1 2 3 4 5	
<b>Total Points Assigned—100 Points Maximum</b>				